

# Environmental Policy – 2022



## Introduction

Westwood Technical Limited is committed to working in a sustainable and environmentally friendly manner. One of our key company principles is to work in such a way, and to create products, that benefits the environment and reduces carbon emissions.

It is the responsibility of the management team and all employees to understand and apply this policy, associated procedures, practices, and to maintain our high standards and reputation. Westwood Technical's management team will ensure that the company complies with all environmental and carbon reduction legislation, including the Environmental Protection Act (1974) and Climate Change Act (2008).

## Policy

The following points outline the key aspects of this policy:

1. **Application.** This policy applies to all persons working for us or on our behalf in any capacity, including employees at all levels, directors, managers, contractors etc.
2. **Waste.** We have adopted various practices to limit waste as much as possible, such as:
  - All waste with the possibility to be recycled is done so.
  - Recyclable materials are used as much as reasonably possible.
  - A paperless documentation system is employed as much as feasibly possible.
  - All products are designed with minimal to no consumable items. Items which are consumable are minimal and last in excess of 1 year to reduce any consumption rates.
3. **Carbon Emissions.** We aim to reduce all carbon emissions as much as plausibly possible. Some primary ways in which we achieve this are:
  - Car sharing when traveling to work
  - Encouraging working from home
  - Encouraging digital meetings over travelling
  - When possible, energy sources are renewable (e.g. our primary manufacturing facility is mostly solar powered).
  - Provide products and services that aid carbon reductions for our customers and facilitate green energies (e.g. bio-methane, hydrogen).
4. **Communication.** This policy is communicated to all employees and contractors to ensure compliance. Westwood consults with staff on environmental matters, via team meetings, notice boards, and email bulletins.



## **Enforcement**

Westwood enforces this policy in the following ways:

1. Communicate and provide a copy of this policy to all employees and contractors.
2. Explain that all employees and contractors are expected to work in full compliance with this policy.
3. Explain that all employees and contractors in addition to the stipulations of this policy personally have a responsibility to the environment.
4. Encourage open communication and for both employees or contractors to point out any improvements to this policy or company processes to ensure a better standard.
5. Any employee or contractor found to be in breach of this policy may face disciplinary action or dismissal dependant on the extent of the offense.
6. Regularly review this policy and any controls to ensure it is enforced properly.

This Environmental Policy Statement and the documents which support it, will be reviewed at least annually and when there have been changes in the organisation or the activities of the Company.

**Andy Ridge**  
**Operations Director**